



St. Gallen, 29 November 2017

Electronic submission of appeal petitions to the Federal Administrative Court

It is possible to submit appeal petitions electronically to the Federal Administrative Court. Substantive requirements are set forth in [Art. 52 APA](#).

Procedure:

1. Appeal petitions to the Federal Administrative Court may be submitted electronically via recognised secure electronic delivery platforms [Privasphere](#) and [IncaMail](#). Please consult the websites of the respective providers for information on how to register, configure and use these platforms.
2. The appeal petition must be submitted in .pdf format and must include a recognised [electronic signature](#) (Art. 21a para 2 APA) of the party. The appeal petition must be submitted along with any supporting documents (in .pdf format) to the Federal Administrative Court via e-mail using the secure electronic delivery platform. The volume of data may not exceed 499 MB. The official e-mail address of the Federal Administrative Court for electronic submission of appeal petitions: kanzlei@bvger.admin.ch
3. For compliance with a deadline, the decisive time is that when the receipt was issued confirming that all procedural steps required of the party or its representative for transmission have been completed.

The Federal Administrative Court disclaims any and all liability for any technical failure, which may occur.

Delivery of decisions, rulings and correspondence by the Federal Administrative Court

The Federal Administrative Court does not communicate with the parties by electronic means. Decisions, rulings and other correspondence are given to the main parties and other parties to the proceedings in writing and by post in accordance with established delivery channels (servicing of court documents, registered letter, first-class and second-class mail).

Legal basis

[Ordinance of 18 June 2010 on Electronic Delivery in Administrative Proceedings](#) (SR 172.021.2)

[FDJP Ordinance of 16 September 2014 on Recognition of Secure Electronic Delivery Platforms in Legal Proceedings](#) (SR 272.11)

[Ordinance of 18 June 2010 on Electronic Delivery in Civil and Criminal Proceedings and Debt Enforcement and Bankruptcy Proceedings](#) (SR 272.1)

[FDJP Ordinance of 9 February 2011 on Electronic Delivery in Debt Enforcement and Bankruptcy Proceedings](#) (SR 281.112.1)

[Federal Act of 20 December 1968 on Administrative Procedure](#) (APA, SR 172.021)